

DRAFT

MINUTES OF THE ANNUAL GENERAL MEETING OF THE PARK WARDEN SERVICE ALUMNI SOCIETY OF ALBERTA, HELD ON WEDNESDAY, JUNE 7TH, 2017 AT THE CANMORE LEGION BOARD ROOM, CANMORE, ALBERTA.

PRESENT: Dale Portman, President, Gordon Antoniuk, Vice-President, Marie Nylund, Secretary-Treasurer.
DIRECTORS: – Kathy Calvert, Mac Elder, Larry Gilmar, Don Mickle, Perry Davis, Scott Ward, Cliff White, David Reynolds, Bob Haney and Rod Wallace.

DIRECTORS ABSENT: Perry Jacobson, Gordon Anderson

GALLERY: Colleen Reynolds, Colleen Loxam, Colleen Coggins, Frank Coggins, Bob Stevenson, Tom Davidson, Bob Barker, John Nylund.

1.0 CALL TO ORDER

The meeting was called to order at 1:10 pm with a quorum of members in attendance.

2.0 ADDITIONS TO and APPROVAL OF THE AGENDA

There were no additions to the Agenda.

MOTION: REYNOLDS/MICKLE – to approve the Agenda.

CARRIED.

3.0 APPROVAL OF THE MINUTES.

3.1 Minutes of June 9th, 2016 Annual General Meeting

The Minutes of the June 9th, 2016 annual general meeting had been circulated in 2016 electronically, posted on our website and mailed to those members who do not have email. Prior to the meeting today, the minutes were circulated electronically and hard copies attached to today's agenda.

MOTION: REYNOLDS/WARD – to approve the Minutes of the June 9th, 2016 Annual General Meeting.

CARRIED.

4.0 FINANCIAL REPORT

Marie reviewed the 2016 balance sheet (financial report) and explained that this report, once approved, will accompany the Provincial Annual Return which is filed later in the year. The opening balance at January 1, 2016 was \$7,655.68. Total income was \$6,168.60. Total disbursements were \$3,898.35 leaving a balance at December 31, 2016 of \$9,925.93.

4.1 Audited Financial Statement - January 1, 2016 to December 31, 2016

Marie reported that the 2016 fiscal year financial records have been reviewed by Don Hepburn, Treasurer of the Stockmen's Memorial Foundation, Cochrane. Don has provided a letter indicating that the records accurately reflect the current financial status of the Society and display the activities of 2016.

MOTION: ANTONIUK/CALVERT - to accept the audited financial statement for the period January 1, 2016 to December 31, 2016.

CARRIED

4.2 Year-to-date financial report for 2017

The Secretary-Treasurer reported on the financial activities to May 31, 2017. The opening balance at January 1, 2017 was \$9,925.93. Revenue to May 31st is \$7,383.63. Disbursements total \$1,386.02. The bank balance as at May 31, 2017 is \$15,923.54. There is one cheque yet to clear the bank - \$100 donation to the Keith

Everts Warden Service Scholarship. The revenue reported includes donations of \$5,475.00. Membership fees total \$1900.00. There will be more memberships and donations collected today.

MOTION: GILMAR/BARKER– to accept the 2017 financial report to May 31, 2017 as presented by the Secretary-Treasurer. CARRIED.

5.0 MEMBERSHIP REPORT

Kathy reported that there is a total of 123 members as follows: Voting members – 82; Honourary Members – 7; Associate members – 4; Lifetime members – 30. There are about 6 members who have yet to submit their dues. We did lose 5 members who failed to renew their memberships for the past two years. They have been removed from the membership list but remain on the email data base for general emails and information sharing.

MOTION: DAVIS/WHITE – to approve the Membership Report as presented. CARRIED.

6.0 BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS)

6.1 Rock cairn/plaque Ya Ha Tinda Ranch

Bob Haney and Don Mickle are going to the ranch this weekend to assist with placing the rock cairn on the cement pad near the flag pole. Once the rock is in place, the plaque will be mounted on it. If the ranch tractor is unable to lift the rock Rick Smith has made arrangements with Capital Pressure to bring the necessary equipment on Sunday at no charge, to lift the rock into place.

6.2 Progress on the Book The Ya Ha Tinda A Home Place

Kathy reported that the writing of the book has been completed and submitted to Rocky Mountain Books for editing. Sid Marty has written a 1300 word foreword to the book at a cost of \$500. Some detailed editing has been completed and it has been sent to the editor for the layout. It was suggested that the lyrics to the song, “Ya Ha Tinda Bound” by Scott Ward, be included in the book if there is space. Rocky Mountain Books has posted the book on their website. www.rmbooks.com

ACTION: Marie & Scott will send the lyrics to Kathy for submission to Rocky Mountain Books.

The target date for release of the book is September 12th, however, copies will be available prior to that date. Kathy will be doing a presentation of the book at the Whyte Museum on September 7th at which time there will be books available. Both the Glenbow Foundation and the Whyte Museum have requested copies. The retail price of the book will be \$35. The Wholesale cost is \$20. The Park Warden Service Alumni will receive the royalties on the book sales. It is anticipated that Rocky Mountain Books will print 1000 copies of the book. We will have a supply of about 100 books on hand for sale at the September 13th gathering. Cliff suggested that perhaps a supply could be on hand at the ranch for future sales to visitors.

6.3 Research Grant application – Alberta Historical Resources Foundation

Dale reported that the Research Grant application was submitted by the February 1, 2017 deadline. Once received by the province, the applications are assessed by expert staff of Alberta Culture and are adjudicated by the Alberta Historical Resources Foundation’s Board of Directors. Applicants will be notified in writing in June or July of the outcome of the grant application. It is anticipated that the Glenbow Foundation and Whyte Museum will offer the book for sale through their bookshops.

Dave Reynolds confirmed that the grant application request is for \$7,705. The research grant maximum allowance is \$25,000 and it is hoped that the small amount requested will be in our favour.

6.4 September 13th – ceremony at the Ya Ha Tinda

Official permission to hold this event has yet to be obtained. Bob Haney explained that he'd spoken with Dave McDonough regarding the permit process which falls under the visitor experience department of Banff National Park. Superintendent McDonough advised that he would respond to Don Mickle as to whom to contact regarding the permit.

ACTION: Don Mickle will follow up with Dave McDonough and clarify with him that the intent of the ceremony is to celebrate the 100-year history of the ranch, not anything of a political nature.

Dale reviewed the draft of the program for ceremony that is set for 2 pm to 4 pm at the ranch buildings. Rod is looking into volunteering to drive those who might need a ride to the ranch from Sundre and return.

ACTION: Marie to send a note to the membership asking members to RSVP by August 15th as follows:

1. If they plan to attend the ceremony at the Ya Ha Tinda Ranch on September 13th
2. How many require a ride from Sundre to the ranch
3. How many people require a ride from Bighorn Campground to the ranch buildings.

ACTION: Add Bison Project Update to the ceremony program.

ACTION: We will post the final ceremony program on our website once it is finalized.

ACTION: PWSAS to provide bottled water for the ceremony

6.5 Silent Auction

Dale Portman will manage the silent auction. Members may donate items by emailing a note to Dale at daleportman@shaw.ca. To date a Tony Klette carving and print have been donated.

It was suggested that perhaps the bunkhouse at the ranch could be used for the silent auction and sale of books.

ACTION: Marie will send out an email to remind members to contact Dale Portman regarding any items they may want to donate to the Silent Auction.

6.6 Souvenir sales of ball caps, t-shirts and patches

Rod Wallace has obtained quotes from P-M Promotions, Crossfield, for ball-caps, t-shirts, and patches. Rod reviewed the quotes for various quantities. It was decided to order 100 green/beige ball caps, 100 t-shirts and 50 patches all items with the Ram's Head brand. The quote would be as follows:

100 Ball caps	- \$1169.70
Set up costs	65.00
100 T-shirts	837.40
Set up costs	65.00
50 Patches	299.00
Total order = \$2,426.10 (50% deposit = \$1213.05)	

MOTION: WARD/ANTONIUK – to approve up to \$1500 as a deposit on printing 100 T-shirts and 100 ball caps, and 50 patches as per the quote from P-M Promotions. (The balance to be paid at the time the items are ready for shipping). CARRIED.

ACTION: Rod Wallace will contact P-M Promotions to place the order for 100 T-shirts with Ram's Head brand logo, 100 Green/beige ball caps, and 50 patches (Ram's Head brand) and arrange for the deposit.

Rod suggested that the Park Warden Service Alumni Society consider updating their business card information and have a supply printed.

Rod also offered to donate to the Ya Ha Tinda museum the Warden Service portable photo display that he has made. That way it could be viewed and appreciated by visitors to the ranch. Everyone agreed that this was a good idea.

ACTION: Rod will contact Rick Smith at the Ya Ha Tinda to determine if the ranch museum has space for the photo display.

6.7 Guest book

Rod Wallace is working on a nice Guest Book for the September 13th ceremony. Rod circulated copies of photos that he will use for the cover of the Guest Book. The Guest book idea was well received and it was noted that it could be used at the ranch for the remainder of 2017.

6.8 Parks Day Open House at the Ya Ha Tinda Ranch July 15th

There will be a public open house at the ranch on Saturday, July 15th from 10 am to 4 pm. Marie has received a draft schedule from Rick & Jean Smith and a poster will be ready soon. The draft schedule of events included a horse training demonstration, wagon rides, horse packing demonstration, unveiling of the plaque, speeches and displays.

ACTION: Marie will send out the "Poster" to our members from Parks Canada once she received it from Rick & Jean Smith.

7.0 NEW BUSINESS

7.1 Oral History Project

The Oral History Project will continue in 2018.

ACTION: Future board of directors agenda item shall be "the future direction of PWSAS after 2017.

8.0 ELECTION OF OFFICERS

By-law # 22) Board of Directors, Executive Committee or Board shall mean the Board of Directors of the Park Warden Service Alumni Society Alberta. The Board shall be comprised of (12) and no more than (14) persons.

Larry Gilmar and Rod Wallace have indicated they do not wish to run for election.

Gordon Anderson, whose 3-year term expires in 2018, has submitted his resignation from the Board.

Perry Jacobson and Jim Murphy have both allowed their names to stand for nomination in absentia.

Directors 3-year terms of Don Mickle, Perry Davis, Bob Haney, Scott Ward and Mac Elder expire in 2018.

Positions open are: President, Vice-President, Secretary-Treasurer, and up to 6 directors. These positions are 2-year terms expiring in 2019.

MOTION: REYNOLDS/ELDER – to nominate all of the existing 2-year board members who are willing to let their names stand for election to the Park Warden Service Alumni Society. CARRIED.

Dale Portman, Gordon Antoniuk, Marie Nylund, Kathy Calvert, Perry Jacobson, David Reynolds, Cliff White were elected to the Board by acclamation.

MOTION: HANEY/CALVERT – to nominate Jim Murphy to the board of directors for a two-year term. CARRIED.

Jim Murphy was elected by acclamation.

The Board will now consist of 13 members: President, Vice-President, Secretary-Treasurer, and 10 directors.

Park Warden Service Alumni Society By-laws - Section 24) A person appointed or elected a director becomes a director if they were present at the meeting when being appointed or elected, and did not refuse the appointment. They may also become a director if they were not present at the meeting but consented in writing to act as a director before the appointment or election, or within 10 days after the appointment or election, or if they acted as a director pursuant to the appointment or election.

ACTION: The Secretary-Treasurer will confirm with Perry Jacobson and Jim Murphy their acceptance to the board of the Park Warden Service Alumni Society per Section 24 of the by-laws.

Appointments to the offices of President, Vice-President, Secretary-Treasurer and the five 2-year term directors will be determined by the board members.

A brief discussion ensued regarding the location for the 2018 Annual General Meeting. Suggestions were Invermere or Jasper.

9.0 ANNOUNCEMENTS:

10. ADJOURNMENT

The Chairman declared the meeting adjourned at 2:00 pm.

President

Secretary-Treasurer